**Section 1 - Site Access**

Pedestrian Gates

Vehicle/Garage Gates
Entry to Each Block

Security

CCTV

Alarms

Doorbells in City Point

The security of the site is one of the main advantages and features of living at Royal Standard House and City Point. All access gates are controlled by zappers or keypads and all the building entrances are key entry only. All of these link up to each apartment via the buzzer panels which connect to the door entry handset in your hall. When someone calls you from one of the gates or outside doors you can see and speak to them and press the ‘key’ button to release the gate lock remotely.

Pedestrian Gates

The gate by Royal Standard House is opened by entering a numeric code on the key-pad. Please contact the Managing Agents for the code when you move in. You will be informed if this is changed.

The City Point pedestrian gate is opened from outside by using the fob that opens the door from the garage to your staircase. The gate is opened from inside by pressing the pad on the right of the gateway.

When entering or leaving the site on foot please use these gates to minimise electricity use and wear and tear on the vehicle gate mechanism.

Vehicle/Garage Gates:

You should have received a gate zapper for the main gates (and City Point garage if necessary) when you moved in. If you do not have a zapper, please contact your Landlord or the Managing Agents.

Contact the Managing Agents for assistance. Note - the gates will not work in the event of a power cut.

**In the event that the gates fail to open never try to force them open as you may cause expensive damage which you may be responsible for!**

Entry to Each Block

All entrances to the building are secure and some are fire exits. Please do not leave any external door propped open, on the latch or unlocked at any time and never block any doors that are fire exits.

If there is a power-cut be aware that the outside doors may become unlocked as the mechanism is electro-magnetic.

Security

Please do not disclose any gate code to strangers. Do not shout it out! If you believe it to have been compromised, please contact the Managing Agents.

Be wary of anyone asking for information about residents. They may not be all they seem. We also ask that you do not admit strangers to the site for purposes of canvassing, delivery of promotional literature etc.

Our local neighbourhood policing team is at Central Police Station on Maid Marian Way. Use the 101 number and ask for Central Police Station if you need to contact them.

CCTV

The site is covered by a new digital CCTV system with several cameras. Access to view the footage is strictly limited and controlled. Please contact the Managing Agents for information.

Alarms

Your City Point apartment was originally fitted with an intruder alarm. However, you are now responsible for fitting your own alarm system. All RSH apartments have an intruder alarm. When triggered this produces an audible alarm inside the apartment. The system can be connected to a call-centre if you wish to do so at your own expense.

In City Point the fire alarm may go off occasionally. You should be familiar with the Emergency Procedures found on the website. The Directors can assist in the event of a false alarm.

In RSH smoke detectors in communal areas will open the smoke vents on each staircase. There is no audible fire alarm in the building.

In City Point the alarms may go off after a power cut even if you have not set them. Call the Managing Agent for assistance if your neighbour cannot help.

Doorbells in City Point

The doorbells in City Point were originally linked to the old intruder alarm. They will no longer work. You could replace them with a similar size doorbell. Wilcos do some good models.