

RSH and CP Company Ltd  
Minutes of Annual General Meeting held on  
Monday 19 September 2024 at 7pm  
at Company Room Nottingham Playhouse

Present: as attached list

Apologies for absence and Proxies: as attached list

Andy Batty in the Chair

In attendance: James McArthur and Jamie Pervin for NG

**Approval of previous Annual General Meeting Minutes 2023**

1. The minutes of the meeting held on 11 September 2023 were approved by the meeting and the Chair signed them as a true record, noting an amendment had been requested to include the fact that apologies were also received from Bob Garland.

**Board's Report**

2. The Chair thanked everyone for attending and presented the Board's report summarising actions on priority areas over the last year including appointment of new agents, and summarising the financial and service charge position. The presentation by Chair and by NG to would be circulated to all members of the Company after meeting.

**3. Managing Agent Report**

On behalf of NG, James McArthur presented their report on key actions and priorities including update by Jamie Pervin on the requirements of Health and Safety regulations.

**4. Planned Property Maintenance (PPM)**

NG summarised key findings resulting in several recent Section 20 notices, and confirmed that continued contributions to the sinking funds would smooth future expenditure. If anyone can find the original Fire Strategy for CP (which has gone missing from the company folders stored in RSH) before a new one has to be commissioned, this could save us some £6000.

**5. Appointment of Directors**

Martyn Knight, Suzie Reeves and Philip Wrigley retired by rotation having served three years since last being elected. All three were nominated for re-election, and following a secret poll in which James McArthur tallied the votes with Fiona Curtis acting as scrutineer, all three were appointed as directors.

**6. AOB and questions**

A number of questions and points were raised by leaseholders, to which the Board and the Managing Agent responded. Topics included ease of contact with NG, provision of electric car charging points and lease extensions.

**7. Close of Meeting**

There being no other business, the meeting was closed.